



LIMPOPO

PROVINCIAL GOVERNMENT
REPUBLIC OF SOUTH AFRICA

DEPARTMENT OF HEALTH



REF: S4/1/1
ENQ: MASELESELE LM

TO: ALL QUALIFYING APPLICANTS

DEPARTMENTAL CIRCULAR NO. 32 OF 2024

ADVERTISEMENT OF VACANT POSTS IN THE DEPARTMENT OF HEALTH

1. Ensure that you read the conditions and requirement of the post **BEFORE** you apply.
2. By applying it is taken that you agree to the conditions and requirements of the post.
3. Applicants are hereby invited from suitable qualified candidates for two (2) months contract positions of Staff Nurses and Nursing Assistants for HPV campaign in the Department of Health.
4. Applications should include a fully completed **new** Z83 form obtainable from any government institution or at www.dpsa.gov.za and must be accompanied by a comprehensive Curriculum Vitae [CV].
5. Applicants should complete separate applications where more than one centre is applied for.
6. The new Z83 form must be fully completed and signed by the applicant. The following must be considered in relation to the completion of the Z83 by applicants: All the fields in Part A, Part C and Part D must be completed. In Part B, all fields should be completed in full except the following: South African applicants need not provide passport numbers. If an applicant responded "No" to the question "Are you conducting business with the State or are you a Director of a Public or Private company conducting business with the State?" then it is acceptable for an applicant to indicate not applicable or leave blank to the question. If yes (provide detail), "In the event that you are employed in the Public Service, will you immediately relinquish such business interest?". Applicants may leave the following question blank if they are not in possession of such: "If your profession or occupation requires official registration, provide date and particulars of registration". Noting there is limited space provided for Part E, F & G, applicants often indicate "refer to Curriculum Vitae (CV) or see attached", this is acceptable as long as the CV has been attached and provides the required information. If the information is not provided in the CV, the applicant may be disqualified. It must be noted that a CV is an extension of the application of employment Z83, and applicants are accountable for the information that is provided therein. The questions related to conditions that prevent re-appointment under Part F must be answered.
7. Applicants with foreign qualifications remain responsible for ensuring that their qualifications are evaluated by the South African Qualifications Authority (SAQA) and to provide proof of such evaluation.

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8. Shortlisted candidates will be required to come for an interview, at which time, certified copies of all relevant qualifications, current registration with the relevant statutory body and copy of ID must be submitted.
9. All shortlisted candidates shall undertake two pre-entry assessments. One shall be a practical exercise and the other shall be an Integrity [Ethical Conduct], an Assessment as per Directive on Human Resource Management and Development for Public Service Professionalization effective from 01 April 2024.
10. The successful candidates will be subjected to security clearance [Vetting] as per the Directive on Human Resource Management and Development for Public Service Professionalization effective from 01 April 2024.
12. People with disabilities and encouraged to apply and correspondence will be entered into with shortlisted candidates only. Correspondence will be limited to short-listed candidates only due to the large number of applications we envisage to receive and if you have not heard from us within ninety (90) days of the closing date, please accept that your application has been unsuccessful. However, should there be any dissatisfaction, applicants are hereby advised to, within 90 days, request reasons from the Department for any administrative action which has adversely affected them in terms of section 5(1)(2) of the Promotion of Administrative Justice Act 3 of 2000.
13. Applicants responding to this circular should quote on the Z83 form, the **circular number** as reference.
14. Kindly note that NO payment of any kind is required when applying for posts advertised in this circular.
15. The Department reserves the right not to fill any advertised position. The employment decision shall be informed by the Employment Equity Plan of the Department.
16. **Hand delivery applications should be submitted at the District Offices as per the address list attached to this advert.**
17. **The closing date for applications is 13 September 2024**

**NB 1: The circular of advertised vacant posts will be posted on the following websites:
www.ldoh.gov.za, www.dpsa.gov.za and www.limpopo.gov.za**

NB 2: Applicants can also apply through the following website <https://erecruitment.limpopo.gov.za>.

General enquiries about the advertised posts should be directed to Mr Ngobeni TM at 015 293 6423 / Ms Sebola MF at 015 293 6002 and Mr Malongete LT at 015 293 6318 during office hours.



ACTING HEAD OF DEPARTMENT: HEALTH

29/08/2024

DATE

POST 1: STAFF NURSE GRADE 1 [TWO MONTHS CONTRACT] = 25 POSTS

Salary Notch: R209 112 p.a.

CENTRES: Capricorn District [5], Mopani District [5], Sekhukhune District [5], Vhembe District [5], Waterberg District [5]

REQUIREMENTS: A) Qualifications and Competencies

- Qualification that allows registration with the SANC as Staff Nurse
- Current Registration with the SANC as Enrolled Nurse
- **Inherent requirements of the job:** Willingness to do after hours work and be on call including shift work.

B) Knowledge and skills

- Basic Knowledge of laws that govern the profession.
- Basic Nursing skills.

KEY PERFORMANCE AREAS:

- Implement nursing care within the scope of practice for Enrolled Nurses

POST 2: NURSING ASSISTANT: GRADE 1 [TWO MONTHS CONTRACT] = 30 POSTS

Salary Notch: R134 514.00 p.a.

CENTRES: Capricorn District [6], Mopani District [6], Sekhukhune District [6], Vhembe District [6], Waterberg District [6]

REQUIREMENTS: A) Qualifications and Competencies

- Qualification that allows registration with the SANC as Nursing Assistant.
- Current Registration with the SANC as Nursing Assistant.
- **Inherent requirements of the job:** Willingness to do after hours work and be on call including shift work.

B) Knowledge and skills

- Basic Knowledge of laws that govern the profession.
- Basic Nursing skills.

KEY PERFORMANCE AREAS:

- Implement nursing care within the scope of practice for Nursing Assistants.

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ADDRESS LIST		
INSTITUTION	TEL NO	ADDRESS
Capricorn District Office	015 290 9000	No. 34 Hans Van Rensburg Street, Polokwane
Mopani District Office	015 811 6500	Old Government Building, Giyani main road, Giyani
Sekhukhune District Office	015 633 2300	Old Parliament, Lebowakgomo
Vhembe District Office	015 962 1000	Thohoyandou Nursing College, Phunda Maria Road, next to Tshilidzini Hospital
Waterberg District Office	014 718 0600	No. 100 Nelson Mandela drive, Modimolle

THE END

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